

Job Notice T00001

## Course Creator

**Becker Professional Theology Academy**

Application Open: March 15, 2016 - Closed: Indefinite

### Apply

Online: <https://becker.academy>

Email: [beckerbible@gmail.com](mailto:beckerbible@gmail.com)

Postal: Becker Bible Ministries, Inc.

PO Box 88

Peck, ID 83545

Telephone: (208)486-6150

## Job Description

Seeking well-trained, theologically sound, conservative Course Creators that base spiritual works upon the inerrant Word of God as expressed by well-translated Scripture. This first-step development for Becker Professional Theology Academy establishes the foundation upon which their Seminary will be formed.

Course Creators will produce cutting-edge material that will be published online, based upon standards set by Becker Bible Ministries, Inc., and directed by distributables prepared by Becker Professional Theology Academy. Course Creators will receive a percentage of profit from the tuition paid by each student for each specific class. This percentage will start with a standard 10% for each class, paid at the conclusion of each eight-week term based upon student enrollment and tuition. Additional percentages will be available for those Course Creators able to implement and introduce the new field of Professional Theology within their classes with additional points added for multiple classes and longevity. Other specific incentives will be offered from time to time that will increase this percentage for a specific time and purpose. Course Creators will have the option of choosing lump-sum full payment rather than percentage-based royalties in some instances, dependent upon the needs of Becker Professional Theology Academy.

Course Creators will be required to complete ten-chapter books for each class that will be published by Becker Bible Ministries, Inc. through their publishing arm, Wise Folk Publishing, or another publishing agency yet to be determined. Course Creators will receive industry standards for royalty payments, and will maintain industry standard rights to their written material. Further, successful Course Creators will receive first consideration for employment and appointment to key chairs and management positions by Becker Professional Theology Academy as it develops into a fully accredited Seminary.

Required Education: A minimum of Master of Divinity from accredited Seminary

Required Writing Skills: Mastery of English language with exceptional writing skills, attentive to details, knowledgeable of proper Turbian citation, capable of research with databases such as EBESCO and LOGOS, able to reflect proper theological ideas in easily understood formatted words, preparing a detailed outline, summary, citation list that forms an excellent foundation for the developing written works.

Required Technological Skills: Must be able or willing to learn software delivery programs such as LOGOS, Moodle, Captivate, Photoshop, and leading new educational delivery software programs as they develop.

Required Audio/Visual Skills: Must be comfortable with voice and video captures and able to produce high-quality products that provide closed classroom instruction on the Internet.

### Job Specifics

1. Design and develop Seminary level, cutting-edge curriculum content, teaching materials, training modules, and teaching aids for the training of Professional Theologists at Becker Professional Theology Academy (BPTA) according to specifications established by BPTA and Becker Bible Ministries, Inc. (BBM).
2. Reinforce the establishment of the new theological field of “Professional Theology” through wise inclusion of new standards and rules of order within teaching opportunities, while maintaining strong theological representation of conservative belief and accurate assessment and presentation of conflicting beliefs of differing denominations or major religious systems, as applicable.
3. Become proficient and stay updated on the evolution of technological advances that will translate well to training Professional Theologists for Internet ministries in the marketplaces.
4. Comply with Performance Standards and Distributables that standardize class development. Manage multiple program development projects simultaneously through the organized schedule of provided by BPTA.
5. Maintain and manage communications with administrators at Becker Professional Theology Academy.
6. Develop creative, online learning experiences for Professional Theology students that takes advantage of the technological developments and the worldwide access to data with the freedom to think “outside the box” and the foundation of strong structure developed and supported by BPTA
7. Conform to accreditation standards before and after receiving full acceptance by the accrediting agency per directives issued as development of Academy progresses.
8. Assume leadership mentoring and informal supervisory roles as opportunities develop.
9. Practice solid theological analysis as needed in the daily conduct of course development, and advise course administrators of any adverse or false teaching that develops within the Seminary. Help solve the conflicts of instruction that jeopardize, subvert, or water-down the presentation of God’s Word with solid suggestions that reject untruth and develop Scriptural Truth accordingly.
10. Stay active and well-informed of new ideas and changes in theological consistencies and prepare strong support or disagreement point papers to advise peers and administration of developing changes.
11. Consider different ways of teaching the inclusion of traditionally rejected peoples in conservative religious circles, and purposefully and effectively implement tactics and teaching tools that guide Professional Theologists to

teach all people that come to them to learn the things of God without the watering-down or distortion of the Word of God.

12. Attend all quarterly Internet meetings identified as mandatory for Course Creators.
13. Include analysis based upon the King James Authorized Version Bible (KJV) and the New International Version Bible (NIV) when translations conflict.
14. Participate in yearly continuing education classes offered to Becker Bible Ministries, Inc. employees on the Internet.
15. Ensure proper citation and copyrighted material is legally used within the created courses, and provide proof as required according to Becker Bible Ministries, Inc. Standards and Distributables.

Interested candidates for these jobs as Course Creators may submit attached application to Becker Bible Ministries, Inc. for consideration. This is the first-step to a multi-step process of hiring. Once your application has been considered, chosen, and approved, you will receive further information concerning our hiring process.

God's blessings in all that you do to bring Glory to Him!

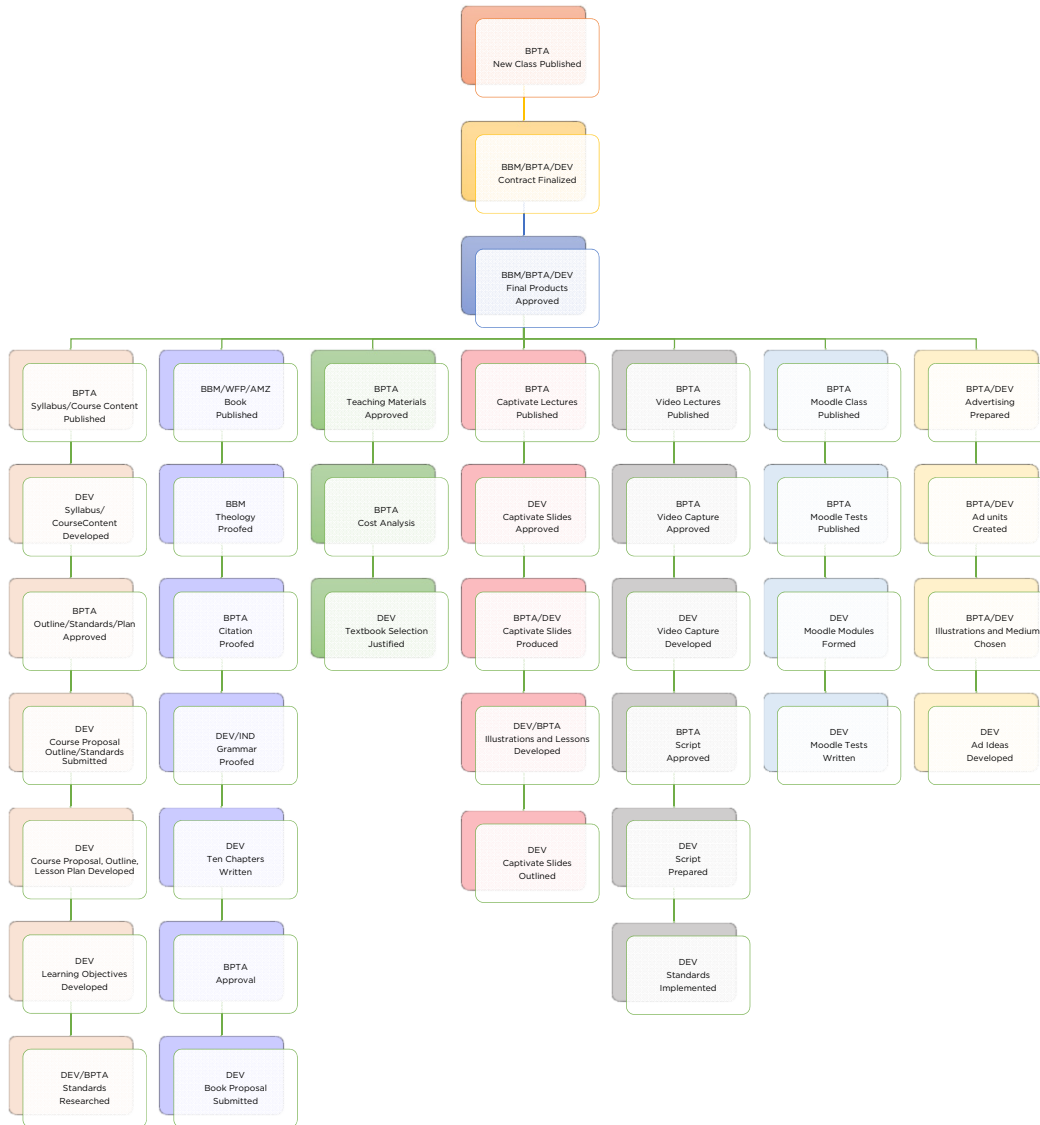
#### Notice of Non Discriminatory Policy to Students

Becker Professional Theology Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

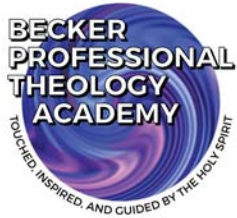
#### Notice of 501(c)(3) Status

Becker Bible Ministries, Inc. is a 501(c) (3) nonprofit organization. Donations are tax-deductible to the extent allowed by law. Tax ID #: 47-3268392. For more information, contact Joanne Holstein, Treasurer, at (208) 486-6150, or [admin@beckerministries.org](mailto:admin@beckerministries.org).

## Becker Professional Theology Academy Class Distributables



BBM - Becker Professional Ministries, Inc.  
 BPTA - Becker Professional Theology Academy  
 DEV - Class Developer  
 IND - Independent  
 WFP - Wise Folk Publishing  
 AMZ - Amazon Publishing



Becker Bible Ministries, Inc.  
PO Box 88  
Peck, ID 83545  
(208)486-6150  
beckerbible@gmail.com

### Employment Job Application

#### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES NO

If yes, explain: \_\_\_\_\_

#### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES NO Degree: \_\_\_\_\_

## References

Please list three professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?      YES      NO  
        

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_